



# Young People March Ltd



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## Information advice and guidance policy

**Reviewed 20<sup>th</sup> November 2024**

To implement this policy Young People March must:

- We must Provide accurate and impartial information, advice, and guidance to existing and new members/students about any sessions, courses or training ,qualifications and support services we offer; such as support with sexual health issues, drug and alcohol misuse, housing, homelessness, employment skills and volunteering opportunities.
- We must Provide a service that meets the Cambridgeshire County Councils standards and service level agreement when providing alternative education.' Whilst applying requirements laid down by The Department for Education.
- We must support Post 16 students with pathways into further education or employability skills, we must provide Support to prevent NEET.
- We must Provide a service which is confidential to the individual, and which meets the highest standards of equality of opportunity. We will provide learning from career and labour market information.
- We must address the needs of each pupil linking in curriculum learning to future careers
- On occasion we will provide careers advice and careers fairs
- We will provide work placements
- We will provide training and accredited training to staff/volunteers/members and students
- Opportunities for members/students to access voluntary and paid employment through the promotion of vacancies at YPM and be part of our succession plan policy.
- Ensuring IAG is at all times; Accessible and Visible, Professional and Knowledgeable, Impartial, Responsive to learners needs, Friendly and welcoming, Ensuring the safeguarding and wellbeing of potential and current young people
- Equality of Treatment. We aim to treat all our students solely based on their merits, abilities, and potential, regardless of gender, colour, ethnicity, age, economic background, disability, religious or political beliefs, family circumstance or sexual orientation.
- Confidentiality. To provide the best possible service to you we keep a record of your details, your academic record, and your contacts with us. This record can only be accessed by authorised staff who need to see this information as part of their work. We take all appropriate physical, technical, and contractual measures to ensure that your information cannot be used by anyone outside of YPM and in compliance with current data protection legislation.
- We must work in partnership with other organisations to develop aspirations which contribute to achievements for the young people, we will signpost young people for alternative support where needed.

## Guidance and advice support services

**Start** - <https://login.startprofile.com/Login.aspx>

Start is a free and comprehensive digital platform  
Start's structured and progressive activities caters for all students helping them to make more informed decisions about future study and career options at the right time and in good time.  
Just register to use the site and start to build up a profile of skills, world of work, what to study, where to learn as well as a suite of online tools to help build your profile.

**National Careers Service** - <https://nationalcareersservice.direct.gov.uk>

To complete their reflections young people could go to the National Careers website and take the skills health check with downloadable report.

### Your personal skills

- Skill areas
- Personal style
- Motivations
- Interests

### Your activity skills

- Working with numbers
- Working with written information
- Checking information activity
- Solving mechanical problems
- Working with shapes

Solving abstract problems.

**Not going to uni** - <http://www.notgoingtouni.co.uk/>

Not Going to Uni – the one stop site for apprenticeships, gap years, distance learning and jobs

**Apprenticeships** - <https://www.apprenticeships.gov.uk/>

Everything you need to know about apprenticeships and how to apply for them through the [National Apprenticeship Website](#)

**Success@school** - <https://successatschool.org>

Success at School is the place for young people to explore careers, get the lowdown on top employers, and search for the latest jobs, courses and advice.

This is a new site and still lacks some information but the career zone is definitely worth looking at.

**Keep your Head** - <http://keep-your-head.com>

The website is a central point for information on children and young people's mental health and wellbeing in Cambridgeshire and Peterborough. This site signposts you to important online information and local services on mental health and wellbeing for young people.

**Kooth- <https://kooth.com>**

Is an online counselling and emotional well-being platform for children and young people, accessible through mobile, tablet and desktop and free at the point of use.

**SACU - <http://sacu-student.com>**

SACU has created a whole host of tools to get you researching future options for students.  
Unique Career Quiz used by students at thousands of UK schools and colleges  
SACU offers a great independent and impartial source of careers information to students, parents and teachers...

### **Linked in**

We have a Cambridgeshire **Linked in CEIAG group**.

Janet Harris is the administrator and will post anything that is useful for careers work in school. Opportunities for students and staff. If you have a linked in account or would like to set one up please Contact: [Janet.harris@cambridgeshire.gov.uk](mailto:Janet.harris@cambridgeshire.gov.uk) and you will be invited to join the group